bitfarm® ARCHIV

D o k u m e n t e n m a n a g e m e n t

Comparison of Windows-Client, Web-Viewer & Mobile-App

Version 3.6.1

Comparison of Windows-Client, Web-Viewer & Mobile-App

Function / property	Windows-Client	Web-Viewer	Mobile-App
Platform & technology			
System platform	From Windows 8.1, 32- and 64-bit	All operating systems & browsers (except Safari under Windows & IE)	From iOS 11 & Android 5.1
Scanner	TWAIN, network scanner	No	Smartphone camera
Range of functions			
Capture of paper documents	Integrated scan importer with manual tagging options, autoscan with OCR-based rules, monitored folders for network scanners	No	Smartphone camera
Setting of file documents (see supported file types)	Windows context menu "send to", directly from MS Word and Excel, monitored folders, directly from Open Office, drag & drop	File manager, drag and drop	File manager
Setting print jobs	Printing from application on archive printer, GUI with tagging options, direct printing without GUI in target archive, simultaneous paper output (e.g. for automatic ERP archiving)	Print from browser to archive printer	No
Setting up emails	Integration in Outlook with many setting options (manual or automatic, received / sent mails, with / without attachments, etc.), integration in Exchange, support of Tobit, Notes, Thunderbird and other eml or msg-based systems, Drag and drop	Import of the .msg / .eml file	Import of the .msg / .eml file

Function / property	Windows-Client	Web-Viewer	Mobile-App
Full text research	Yes	Yes	Yes
Keyword search	Yes	Yes	Yes
Status search	Yes	Yes	Yes
Search by period	Yes	Yes	Yes
Combinatorics	All search fields can be combined (logical AND, OR, NOT)	All search fields can be combined (logical AND, OR, NOT)	All search fields can be combined (logical AND, OR, NOT)
Bookmark	Yes, users and administrators can save / preset frequently used queries. Management via graphical front end	View / run only	View / run only
"Forward / Backward"-function in the search	Yes	No	No
Standard document functions	Miniature document view, large page preview, rotate document, cut edges, straighten, zoom, print, send by e-mail, edit original, store revision-proof, link, move, classify and tag	Large page preview, rotate document, straighten, zoom, print, send by e-mail, store revision-proof	Large page preview, rotate document, straighten, zoom, print (third party provider), send by e-mail, store revision-proof
E-mail delivery	MAPI & SMTP	Yes	Yes (Third-Party)
Generate and monitor workflows	Yes	Yes	Yes
Automatic notification of new tasks, as well as missed deadlines for tasks / workflows	Yes, via the hot search pop-up	Yes, via the global title bar	Yes, via the global title bar & operating system status bar
Annotations: Notes, pens, highlighters, lines, stamps, etc.	Extended, automatically searchable notes, multiple layers with release / authorization mechanism	View only	View only

Function / property	Windows-Client	Web-Viewer	Mobile-App
Detailed document history	Yes	Yes	Yes
Private annotations	Yes	View only	View only
Free text discussion on each document	Yes	No	No
Subscribe to documents	Yes, with automatic notification of changes	Only notification	Only notification
Versioning of files (Office, CAD, etc.) with SVN	Yes	No	No
Create, track, display links	Yes	View only	View only
Auto-complete, suggestion lists	Yes	No	No
Export to Excel / Open-Office / CSV for easy creation of reports, for example	Yes	No	No
Checking out documents for exclusive editing	Yes	No	No
Vacation replacement / absence replacement	Yes	Yes	Yes
Comment field task list / Workflow	Yes	Yes	Yes
Not audit-proof / audit-proof function for some file types	Yes	No	No
Generation of standalone archives (offline database, self-supporting archives)	Yes	No	No
Master data management for easy tagging	Yes	No	No
Letter paper can be shown / hidden	Yes, with different sheets for 1st / 2nd - nth page, multiple stationery can be configured per archive	No	No

bitfarm® ARCHIV
Dokumentenmanagement

Function / property	Windows-Client	Web-Viewer	Mobile-App
Multilingual ability	Yes	Yes	Yes

Business logic & automation			
Automatic capture	Yes, e.g. one-click batch scan with barcode sticker / separator sheet, file capture via monitored folder, automatic print data transfer, etc.	No	No
Advanced business intelligence	Integration of plugins allows specific business processes to be scripted easily. Ready-made scripts for many industries are already available	No	No

Usability client application			
Handling	Mouse & keyboard (abbreviation)	Mouse & keyboard (abbreviation)	Touch operation & gestures
Position storage and restoration of all windows and buttons	Yes	No	No
Multi-screen capable	Yes	Yes	No
Keyboard operable	Yes	Yes	No
Quick help	Yes	Yes	No
Document editor as an independent application, ie you can view, compare and edit several documents at the same time	Yes	No	No
Freely definable result lists	Yes, the column and sorting order is saved for each archive per user	Yes, max. 10 properties	Yes, max. 3 properties

Function / property	Windows-Client	Web-Viewer	Mobile-App
Notes etc. directly from the main mask	Yes	No	No
Presentation of document-specific metadata	Directly in the search / display area	In a separate info container	In a separate info container
Workflow display area	All functions & information combined in one area	Most important information + extended options in a separate info container	Most important information + extended options in a separate info container
Empty search	Using two quotation marks ("")	Via context menu or main menu	Via context menu
Absence display area	Via the main menu	Via the main menu	Via the navigation
Document preview loading behavior	All pages automatically	Selected page + previous & next page	Selected page + previous & next page
Document preview quality	Original resolution	Automatically adapted to bandwidth or manually	Automatically adapted to bandwidth or manually
Licensing & Services			
License costs	None	None	None
Administrator & user training	Yes	Yes	Yes

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